

---

**MINUTES OF THE GENERAL MEETING OF MADCA INC. HELD AT MAPLETON BOWLS CLUB ON  
WEDNESDAY 6<sup>th</sup> March 2024**

**Meeting opening**

**President's welcome and recognition of traditional owners.**

Max Standage welcomed those present to the meeting and acknowledged the traditional owners of the highlands and coastal areas the Kabi Kabi and Jinnabarra peoples.

**New members approval**

No new members to approve.

**Members Present:** 34 as per attendance register.

**Call for Apologies:** 4 as per attendance register.

**Minutes of previous meeting**

Lyndall Hulme moved, seconded Burnie Collins that the minutes of the previous meeting of 7<sup>th</sup> February be accepted as a true and accurate record . Carried.

**Special presentation:**

Peter Gamgee spoke to the Pump out options paper using the Decision Tree from the paper as a prompt. The full report can be accessed at the following web address.

[https://madca.com.au/documents/project\\_docs/pump\\_out\\_reduction\\_options\\_paper\\_V2.2.pdf](https://madca.com.au/documents/project_docs/pump_out_reduction_options_paper_V2.2.pdf)

**Business arising from minutes:**

- Speed limit review Obi Obi Rd:  
Lindsay Holt spoke to his concerns re increased traffic; population growth; unsafe driving on the Obi Obi down road. Lindsay Holt moved, seconded Paul Morris that MADCA approve a request to TMR to review the speed limit on the Obi Obi down road. This request to be actioned through Rob Skelton.

**Treasurer's Report**

**Account Balances**

**Everyday Account 2420    \$20,015.86**

**Saver Account 1563        \$30,690.87**

Shane Josey moved, seconded Lindsay Holt that the Treasurer's Report be received and any accounts listed be passed for payment. Carried. Full report is attached.

**Correspondence 5 February 2024 to present**

<b>Date</b>	<b>Correspondent</b>	<b>Context</b>	<b>Action</b>
05/02/2024	David Law	Invitation to Meet the Candidates meeting	Secretary actioned
05/02/2024	Camillo Primavera	Invitation to Meet the Candidates meeting	Secretary actioned
05/02/2024	OFT	Grievance procedure in model rules	Referred to PeterH

06/02/2024	Min Swan	Advice re candidate	Added to mayoral list
06/02/2024	Chris and Gettha Waters	Apology for Feb GM	Included in apology list
06/02/2024	SCC grant's team	Grant writing workshop	Referred to grant's officer
08/02/2024	Peter G	Pump out options	Provided to David Law
09/02/2024	OSCAR	Mayoral forum 21/02/2024	Noted
09/02/2024	Australia Post	PO Box renewal invoice	Referred to Treasurer
09/02/2024	Peter Walsh	Invite to Meet the Candidates meeting/accepted	Secretary actioned
10/02/2024	Michael Burgess	Invite to Meet the Candidates	Secretary actioned
10/02/2024	Rosanna Natoli	Invite to Meet the Candidates meeting/accepted	Secretary actioned
10/02/2024	Jason O'Pray	Invite to Meet the Candidates meeting/accepted	Secretary actioned
10/02/2024	Wayne Parcell	Invite to Meet the Candidates meeting/accepted	Secretary actioned
10/02/2024	Ashley Robinson	Invitation to Meet the Candidates meeting	Secretary actioned
10/02/2024	Min Swan	Invite to Meet the Candidates meeting/accepted	Secretary actioned
11/02/2024	Australia Post	PO box renewed	Noted
13/02/2024	Lainie Adams	Request for grievance procedure	Secretary actioned
13/02/2024	David Law	F/u Meet the Candidates	Secretary actioned
13/02/2024	Terry Keene	Resignation from gardening at TOSH	Referred to President
13/02/2024	Terry Keene	Invoice	Referred to Treasurer
13/02/2024	Angela Quain	Collection of furniture registration	Noted
13/02/2024	Nicklin	Trivia Night 24/02/2024	Referred to comms team
14/02/2024	Sue Etheridge	Invite to Meet the Candidates/accepted	Secretary actioned
14/02/2024	OSCAR	Update Meet the Candidates information	Secretary actioned
14/02/2024	GCBF	Password actioned	GO actioned
14/02/2024	SCM	Statement	Referred to Treasurer

14/02/2024	David Law	Will attend Meet the Candidates	Noted
15/02/2024	SCC	Clean up Aust day registration	Noted
15/02/2024	Jennifer Hewwit	Gardening @TOSH	Peter H contacted
16/02/2024	Ted O'Brien	Ted's Update	Forwarded to comms team
17/02/2024	Rob Skelton	Nicklin enews #110	Forwarded to comms team
18/02/2024	Wayne Parcell	Policy position paper	Noted
18/02/2024	Sunshine FM	Statutory inspections 12/03/2024	Peter H replied
19/02/2024	SCM	Invoice	Referred to Treasurer
20/02/2024	Kay Bennett	Tenure options	To be discussed at meeting
21/02/2024	Mapleton Bowls Club	Invitation to community planning workshop	Secretary actioned
21/02/2024	Mapleton Community Library	Invitation to community planning workshop	Secretary actioned
21/02/2024	Range Community Gym	Invitation to community planning workshop	Secretary actioned
21/02/2024	Mapleton Men's shed	Invitation to community planning workshop	Secretary actioned
21/02/2024	Mapleton RSL	Invitation to community planning workshop	Secretary actioned
21/02/2024	Lion's Club of Blackall Range	Invitation to community planning workshop	Secretary actioned
21/02/2024	Blackall Range Land use and Planning Assoc	Invitation to community planning workshop	Secretary actioned
21/02/2024	RangeCare	Invitation to community planning workshop	Secretary actioned
21/02/2024	Range Community Kindergarten	Invitation to community planning workshop	Secretary actioned
21/02/20024	Montville Village Assoc	Invitation to community planning workshop	Secretary actioned
21/02/2024	Mapleton RFB	Invitation to community planning workshop	Secretary actioned
21/02/2024	Mapleton Tennis Club	Invitation to community planning workshop	Secretary actioned

21/02/2024	Mapleton Community Choir	Invitation to community planning workshop	Secretary actioned
21/02/2024	Mapleton P&C	Invitation to community planning workshop	Secretary actioned
21/02/2024	MADCA membership	Invitation to community planning workshop	Secretary actioned
21/2/2024	HQAG	Invitation to community planning workshop	Secretary action
21/02/2024	Audrey van beuschim	Will attend planning workshop	Noted on attendance register
22/02/2024	SCM	Invoice	Referrred to Treasurer
22/02/2024	OSCAR	GM 22/02/2024	Noted
22/02/2024	Range Community Gym	Will advise who will attend after meeting 04/03/2024	Noted
23/02/2024	Sweet and flour bakery	Invitation to community planning workshop	Secretary actioned
23/02/2024	Lindner Family Pharmacy	Invitation to community planning workshop	Secretary actioned
23/02/2024	Lilyponds Caravan park	Invitation to community planning workshop	Secretary actioned
23/02/2024	Roger Loughnan Real estate	Invitation to community planning workshop	Secretary actioned
23 /02/2024	Falls Farm	Invitation to community planning workshop	Secretary actioned
23/02/2024	Mapleton Medical centre	Invitation to community planning workshop	Secretary actioned
23/02/2024	Mapleton PO	Invitation to community planning workshop	Secretary actioned
23/02/2024	Mapleton Public House	Invitation to community planning workshop	Secretary actioned
23/02/2024	Andrew Grant QCCC	Invitation to community planning workshop	Secretary actioned
23/02/2024	Andrew Grant	Requesting an interview with facilitator prior to planning workshop	Referred to Bea Rogan

23/02/2024	Ben Cann	Will attend workshop as QCCC representative	Noted on attendance register
23/02/2024	Mapleton Cabins and caravan park	Invitation to community planning workshop	Secretary actioned
23/02/2024	Mapleton IGA	Invitation to community planning workshop	Secretary actioned
23/02/2024	Habitanace	Invitation to community planning workshop	Secretary actioned
23/02/2024	La Botiga	Invitation to community planning workshop	Secretary actioned
23/02/2024	NBR Probus	Invitation to community planning workshop	Secretary actioned
23/02/2024	RoM	Invitation to community planning workshop	Secretary actioned
23/02/2024	Fishtales	Invitation to community planning workshop	Secretary actioned
23/02/2024	MSER	Invitation to community planning workshop	Secretary actioned
23/02/2024	F/u Mapleton RSL	Invitation to community planning workshop	Secretary actioned
23/02/2024	Support 2U	Invitation to community planning workshop	Secretary actioned
23/02/2024	F/u Mapleton SS P&C	Invitation to community planning workshop	Secretary actioned
23/02/2024	Ted O'Brien	Ted's up date	Referred to comms team
24/02/2024	NBR Probus Club	Invitation to AGM 08/03/2024	Referred to President
24/02/2024	Registry Australia	Registration of business name due 08/06/2024	Referred to Treasurer
24/02/2024	Registration	Registration of business name due 09/05/2024	Referred to Treasurer
24/02/2024	Australia Post	PO box renewal due 31/03/2024	Referred to Treasurer
24/02/2024	Bea Rogan	Forwarded Strategic plan with CPR notations	Peter H actioned
24/02/2024	Di Fitzgerald	Apology for planning workshop	Noted on attendance register

24/02/2024	Gillian Hall	Apology for planning workshop	Noted on attendance register
26/02/2024	Ian Stannard	On line question Meet the Candidates	PeterG edited PeterH edited
26/02/2024	Howard Menkes	Advice re website	Noted
27/02/2024	Amie Marriott	Advice re Sunshine FM inspection visit	Secretary actioned
27/02/2024	Sunshine FM	Visit confirmed	Secretary actioned
27/02/2024	Ian Stannard	Refining Meet the Candidates question access	Advice to members
27/02/2024 ongoing	Various Meet the Candidates questions	Questions received	To be raised at Meet the Candidates meeting
28/02/2024 ongoing	Various community members	Will attend community planning meeting	Noted on attendance register
01/03/2024	Smarty Grants	Minor grant acquittal due 30/03/2024	Referred to Grant's Officer
01/03/2024	Ted O'Brien	Ted's Update	Referred to comms team

Lyndall Hulme moved, seconded Chris Waters that the inwards correspondence be received and the outwards be endorsed. Carried.

#### Business arising from the Correspondence

- **Meet the Candidates meeting:** Max Standage reported that 76 people attended this event. Some good answers were provided to the questions; members of the community will be able to use the responses to hold the successful candidates to account.
- **Community planning meeting:** Max Standage reported on this upcoming event which will focus on the question "What can we do to make Mapleton an even better place to live". The venue is the Mapleton SS Assembly Hall from 9:00 am till 12:30pm on Sunday 24<sup>th</sup> March 2024. Everyone is welcome. Participants will vote to determine the top 10 actions identified and develop an action plan to implement these actions.
- **TOSH tenure options :** Max Standage spoke of the current lease agreement with Council and possible changes that could result from major changes in the Council policy re rental of Council owned premises. MADCA is trying to preserve the current arrangement with RangeCare; MADCA will wait till after the Council elections to pursue this matter. There must be a new agreement with Council after 30/06/2024.

#### Standing agenda Items

- **Communications team report:** Attached with minutes.
- **Disaster management report:** No report provided.
- **Dulong Quarry Report:** No report provided.
- **Grants update:** Attached with minutes.
- **Light the lights report:** No report provided.

- **Market report:** Paula Wright reported the last market was successful; 52 stall holders were present. There are still 13 vacancies for the next market.
- **OSCAR update:** Max Standage was not able to attend the last meeting; no report available.
- **Parking Feedback/Report:** Marissa Bartlett advised that the responses to suggestions fell into three categories; availability; safety; leave it alone. A further survey will be conducted in which responses will be “yes; no; don’t care”, to determine the communities preferred options, prior to further work re implementation of suggestions.
- **Pump out Report:** as per Peter Gamgee’s earlier presentation.
- **Streetscape report:** No report.
- **Wuthering Heights of Mapleton Report:** Red Dress Day scheduled for 28<sup>th</sup> July. Cal Roberts reported an initial meeting of the organising committee has occurred.

**Report from Cr David Law** David Law was an apology.

#### **Report from Management Committee meeting**

Max Standage advised that the Management Committee over the last few months, has undertaken a process to work towards achieving charity status for MADCA. A previous attempt failed as the ACNC determined MADCA did not meet the requirements. The benefits of achieving charity status include: MADCA can apply for a wider range of grants; with DGR status donations will be tax deductible; opens up a wider range of activities. The objects are to be changed to better reflect MADCA’s charity work. MADCA engaged CPR to assist with re designing the constitution. A council grant funded this work. The OFT advised of changes to the Incorporated Association Act re a grievance procedure that must be included in the organisation’s constitution in 2024. In order to make the necessary changes to the constitution with the OFT timelines in consideration a Special General Meeting will be held in April to change the constitution. Once the membership agrees to the changes, the amended constitution will be provided to the OFT for ratification.

**General Business** None

Next meeting will be held on 3 April 2024 at 6:30pm for a 7.00pm start at the Mapleton Bowls Club.

REPORTS

<b>Mapleton and Districts Community Association Inc</b>						
<b>Treasurer's Report</b>						
<b>March 2024 General Meeting</b>						
<b>Balances at 29/02/2024</b>						
<b>Business Everyday Account ending 2420</b>						<b>\$ 20,015.86</b>
<b>Business Saver Account ending 1563</b>						<b>\$ 30,690.87</b>
<b>Total all accounts</b>						<b>\$ <u>50,706.73</u></b>
<b>Monthly Cashflow</b>						
<u>Everyday Account</u>				Opening Balance 1 Feb 2024		<b>\$ 21,135.82</b>
Income Received - Everyday Account						
Cash takings from Feb GM raffle						\$ 44.00
TOSH Rental for March 24 - includes 75% of last electricity bill						\$ 1,366.31
Cash takings from Feb Markets						\$ 921.00
EFTPOS takings from February markets						\$ 304.61
Sub-Total						<b>\$ <u>2,635.92</u></b>
Outgoings - Everyday Account						
AGL - Electricity bill for TOSH						\$ 355.08
Australia Post - Renew PO Box rental						\$ 49.00
Reimburse Donna Klease for First Aid training						\$ 230.00
Hinterland Pumps - repair sink at TOSH						\$ 185.00
Terry Keene (TOSH grounds care x 4 hours in February)						\$ 90.00
Sunny Coast Media - advertising Feb markets						\$ 96.80
Balance payment for consultancy CPR Group						\$ 2,750.00
Sub-Total						<b>\$ <u>3,755.88</u></b>
Balance at 29 Feb 2024						<b>\$ <u>20,015.86</u></b>
Note : The above balance Includes <b>\$10,240</b> of donations received and held on behalf of <b>Hinterland Quarry Action Group</b>						
minus \$886.88 legal expenses =						<b>\$9,353.12</b>
<u>Business Saver Account</u>				Opening Balance 1 Feb 2024		<b>\$ 30,636.10</b>
Income Received - Saver Account						
Bank Interest (Feb 2024)						\$ 54.77
Sub-Total						<b>\$ <u>54.77</u></b>
Outgoings - Saver Account						
Balance at 29 Feb 2024						<b>\$ <u>30,690.87</u></b>



## Com Team Report: Jan/Feb 2024

### MADCA Campaigns and Projects

#### Campaigns:

Meet the Candidates Event.  
Strategic Workshop

#### Promotional and Informational Material:

- Meet the candidates:
  - Artwork for the Meet the Candidates event have been produced and supplied.
  - Online form trialled – *Ian apologised for the broken link... was corrected in the end and form worked.*
  - Preparing online feedback form for Parking Survey Feedback.
  - MADCA Community Grant page and promotional material.
  - Artwork and advertising for Waste Water paper.

### IM&T

#### Server and website maintenance:

- Ian confirmed all systems are maintained and all security process are up to date and installed as of this morning. There have been no security issues.

#### Website activity and analytics

- The decline in MADCA website visitors has stabilised. Indeed, there was an increase in visitors probably due to the Meet the Candidates event. There 150 extra unique visitors this month. The constitution remains the single largest download and the Online form for the Meet the Candidates was the page most visited surprisingly, followed by the online Community Connect.
- Referrals continue to be predominately from Facebook but that has declined a little. The Community Connect is the primary page visited followed by the management page.
- There was also a rise in the number of visitors to the Community website an additional 200+ unique visitors. The community section (News, Events etc still gets the largest number of visits as best we can tell) However, the History section got a few more visits this month.
- Content and creation - The draft MADCA website has been shared with Max for initial comment before it is taken to the management committee. The Community website content continues to be updated and maintained.

#### Email Newsletter (Community Connect):

- The Comms team continue to collect new requests for the CC. Several emails continue to rebound and will now be removed from the list. Comms team continue to encourage MADCA members to actively 'SELL' the Community website and the Community Connect.

- The February was a relatively large edition as predicted and March is on schedule for publication next week.

## **Plans and Strategy**

### **Upcoming Initiatives:**

- Anzac/Remembrance Day wreath now delivered.
- Caps and T-shirts – still to be resolved.
- Community website History page indigenous history section to be updated. Ian will work with Tony Milroy on this but has been very busy this month. So, this will be ongoing.
- Roll out of refreshed MADCA website once Management committee have viewed and approved.

### **Communication Challenges:**

- One of our big challenges continues to be how the MADCA brand is promoted by groups supported by MADCA.

### Additional

The Wastewater paper presented by Peter Gamgee will be accessible through the front page of the MADCA website, [www.madca.com.au](http://www.madca.com.au), for the immediate future. It will also be accessible via the Pump Out page and from the management page (public documents section). It will also be posted on the MADCA page of the Community website at [mapletonqueensland.com.au](http://mapletonqueensland.com.au).

### **Grants report March GM**

The grant to purchase a new computer for the Treasurer needs to be spent by 30 March this year. As soon as the computer is purchased the acquittal will be done.

I have commenced acquitting the funds gained to review our constitution and strategic plan. This needs to be completed by 31 July.

The end of this financial year will see the end of the 3 year partnership grant we have with Council. I would hope that we would be eligible for a new partnership grant post 30 June. This will depend on our status with TOSH.

We have an application for a grant to pave the path to the rear of TOSH through the State Government Gaming Machine Community Benefit Fund. We are waiting patiently to learn of the success or otherwise.

MADCA has not applied for any funding through the current round of grant applications.